

Communications Solutions

ClickShare
How-to Guide





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Introduction

The following guide outlines how to share your presentation in a meeting room using ClickShare.

Using your laptop

1. Insert a button into your laptop.
2. On your laptop, browse to the ClickShare drive and start the ClickShare application, ClickShare_for_Windows or ClickShare_for_Mac.
3. Wait till the LEDs of the button are static white and then click the button to start sharing. While in use the LEDs on the button will be red.
4. Click the button again to stop sharing.

Using your smart device

1. Download the ClickShare application from your App store.
2. To establish a connection with the ClickShare base unit, browse to the ClickShare SSID on your device's Wi-Fi settings.
3. Enter the ClickShare wireless password to connect.
4. To start or stop sharing click on the virtual button on the top right-hand corner of your device.