More than just Microsoft Office

- ⟳ **Always up-to-date. Never buy a new version of Office again!**
- 🖥 **Each user can install Office on up to 5 PCs or Macs**
- ☁ **Save to the cloud for backup & anywhere access**
- 📱 **Use Office on smartphones and tablets**

Office 365

At its core, Office 365 is Office - the familiar Office applications businesses use everyday - now offered in the cloud.

But it is also so much more. Providing enterprise-grade productivity and collaboration services, Office 365 enables you to work from anywhere, collaborate with team members and complete peace of mind that your documents are safe and secure.

Microsoft

Changing how work is done

Work easier, from anywhere.
Wherever you are, get access and work with the most up-to-date versions of files and productivity tools

Work better together. Easily and securely collaborate with colleagues, customers, partners and suppliers, in real-time and virtually from any device using email, IM, web conferencing, and so much more.

Worry less. Developed with built-in security features and extensive privacy and compliance controls, as well as Microsoft's 99.9% uptime guarantee, have peace of mind knowing that Office 365 provides the reliability and security features needed to protect your corporate data.

What does it include

Full office applications
Each user can install all Office applications on up to 5 desktops and up to 5 mobile devices (tablets and / or smartphones)

Secure online file storage and sharing
With OneDrive for business, get 1TB of space in the cloud to store, backup and share documents.

Unlimited online meetings
With Skype for Business, use any device with internet access to host online meetings.

Team and project sites
Use SharePoint Online to create intranet and extranet sites and libraries to support teams and projects and connect through social feeds, groups and communities

Business-class email
With Exchange Online, get 50GB mailboxes to send messages, share calendars and receive protection from spam and malware.

Private social networking
Use Yammer to share information and make faster, more informed decisions with your own company social network.

Professional digital storytelling
Use Sway to create and share interactive reports, presentations, personal stories and more.

Search and discovery
Use Delve to connect people, documents and ideas, and get tailored results quickly and easily.

Reduce costs, improve security and simplify management.

Simplified management.
Reduce the headaches that come along with IT infrastructure, as Office 365 data and services reside safely in Microsoft's global distributed data centres.

Always up to date. No need for patches or software upgrades as Office 365 is in the cloud and comes with automatic updates.

Enterprise-grade security and privacy.
Compliant with industry and regional standards and regulations, Office 365 provides best - of - breed security and privacy features.

Reduce capital expenditure.
Avoid large up - front costs for new software and pay for Office 365 on a monthly basis.

Financially backed SLA. Get peace of mind knowing Office 365 services come with a financially - backed 99.9% uptime service level agreement.

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Business without borders

VOX ®

Office 365 Business Plans

Microsoft

ADVANCED FEATURES	BUSINESS ESSENTIALS	BUSINESS	BUSINESS PREMIUM	PRO PLUS	ENTERPRISE E1	ENTERPRISE E3 / E4	ENTERPRISE E5
Maximum Users	300	300	300	Unlimited	Unlimited	Unlimited	Unlimited
Full, installed Office Apps		✓	✓	Plus access		Plus access	Plus access
Office On Tablets And Phones		✓	✓	✓		✓	✓
Online Versions Of Office	✓	✓	✓	✓	✓	✓	✓
File Storage And Sharing (One Drive For Business)	1TB	1TB	1TB	1TB	1TB	Unlimited	Unlimited
Business Class Email, Calendar (Exchange Online)	✓		✓		✓	✓	✓
Unlimited online meeting (Skype for Business)	✓		✓		✓	✓	✓
Intranet Sites For Teams (Sharepoint Online)	✓		✓		✓	✓	✓
Corporate Social Network (Yammer)	✓	✓	✓	✓	✓	✓	✓
Professional Digital Storytelling (Sway)	✓		✓		✓	✓	✓
Personalised Search & Discovery (Delve)					✓	✓	✓
Corporate Video Portal (Office 365 Video)					✓	✓	✓
Meeting Broadcast					✓	✓	✓
Self Service Business Intelligence				✓		✓	✓
Enterprise Management of Apps				✓		✓	✓
Rights Management, Data Loss Prevention						✓	✓
Compliance Center				✓	✓	✓	✓
Advance eDiscovery					Add on*	Add on*	✓
Customer Lock Box					Add on*	Add on*	✓
Advanced Threat Protection					Add on*	Add on*	✓
Advanced Analytics (Power BI Pro, Delve Analytics)					Add on*	Add on*	✓
Cloud PBX					Add on*	Add on*	✓
PSTN Conferencing					Add on*	Add on*	Add on*

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* Availability varies by Microsoft partner type.