

# How To:

Set up Mac Mail using  
the Auto-Configuration  
tool





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## Introduction

You can use this Auto-configuration Tool to quickly and easily set up your mail accounts **on any Mac device**.

- The easiest method is to browse to this webpage on the device on which you would like to install the mail account.
- A **configuration file** will be generated. When opened, this file will automatically set up your email account.
- For security reasons, the configuration file does not include the mailbox password, so if you are forwarding these details to another device, you will need to forward the password separately.

## Using the Mac Configuration Tool

1. Enter your full name

2. Enter your Email address

3. Copy the password below. You will need it to download your configuration file.

[Copy](#)[Create Configuration File](#)

### Note:

A file named `cfg_for_name_domain_mobile.config` will be generated

- On mobile: Click **Install**
- On desktop: double click the downloaded file to install
- The mail account will be set up using IMAP and SSL
- If you receive a **Token mismatch error**, clear your browser cache, or view this page in Incognito (Chrome) or New Private window (other browsers) and try again.

To remove the account on a mobile device, go to Settings > General > Profiles > Email Settings > Delete Profile.